



INTERNSHIPS & CO-OPS

# Fraternity & Sorority Life

**Website:** <http://greeklife.uconn.edu/>

**Internship Page:** <http://greeklife.uconn.edu/employment/>

**Internship Title:** Undergraduate Student Intern

**Academic Year: 2017-2018**

Application Period:	Applications due annually in April
Application Process:	Applications will become available at <a href="http://greeklife.uconn.edu/employment/">http://greeklife.uconn.edu/employment/</a>
Application Materials:	Application
Location:	Student Union 203
Eligible class standings:	Rising Sophomore, Junior, or Senior
Minimum GPA to participate:	2.50/4.00 <i>(University rules require a minimum 2.00/4.00)</i>
Credit:	Office of Fraternity and Sorority Life is open to working with academic departments to arrange credit for this internship. Please see guidelines for earning academic credit for your internship <a href="#">here</a> .
Compensation:	\$11.00 / hour
Hours:	10 hours a week
Additional information:	It is required that the student be affiliated with a recognized fraternity or sorority at UConn.

## Description of Internship Provider:

The Office of Fraternity and Sorority Life is dedicated to providing quality support services and educational experiences that enhance the holistic development of students as global citizens. OFSL sets an expectation of excellence that challenges the diverse fraternity and sorority community to exemplify the highest scholastic, social, and ethical standards.

## Description of Internship Position:

This internship exposes students to careers in higher education and student affairs. Each intern will select a focus for the internship experience (Administrative Operations, Community Building, Educational Development, or Marketing Communications) that will be their primary responsibility. Additionally, interns will work on long term projects and gain experience with daily operations in an active and professional work environment. Interns will act as informal OFSL ambassadors throughout the UConn community. The ideal candidate will have the following qualifications:

- Interest and/or experience in at least some of the following: office operations, database management, educational program and resource development, marketing, event planning, public relations and/or communications, and community service and philanthropy
- Strong organizational, interpersonal and communication skills
- Professional demeanor and dress
- Self-sufficient and flexible
- Trustworthy and discrete, i.e. the ability to keep office matters confidential
- Experience with Microsoft Office programs

## For more information about internships with this department, please contact:

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860-486-4710

[www.interncoop.uconn.edu](http://www.interncoop.uconn.edu)  
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