Center for Career Development

Website: http://career.uconn.edu/
Internship Page: http://career.uconn.edu/work-at-ccd/
Internship Title: Corporate Partner Relations Intern

Academic Year: 2017 – 2018

Application Period:	March—April
Application Process:	To apply, access the application on student employment or on the Center for Career Development website.
Application Materials:	Résumé (critiqued by the CCD), Application, Typed answers to essay questions, Contact information for 2 references
Location:	Wilbur Cross Room 202
Eligible class standings:	Sophomore, Junior, Senior, Graduate Student
Minimum GPA to participate:	2.75/4.00 *(University rules require a minimum 2.00/4.00)*
Credit:	The Center for Career Development is open to working with academic departments to arrange credit for this internship. Please see guidelines for earning academic credit for your internship here.
Compensation:	Paid, $12.00/hour
Hours:	10 hours per week
Additional information:	Due to training conflicts, students cannot be an intern and simultaneously hold any position that would prevent an individual from being able to participate in Fall or Spring semester training.

Description of Internship Provider:
The Center for Career Development (CCD) supports students by providing programs and experiences that promote self-awareness and engagement as they identify a course of study and pursue career opportunities. Through partnership with employers, alumni, faculty, and staff, we connect students to career development resources, internships, experiential learning, and post-graduate opportunities.

Description of internship position:
Corporate Partner Relations Interns work with the On-Campus Interview Coordinator and Assistant Director for Corporate Partner Relations to perform administrative duties.
Specific job requirements include:

- Preparing for Center for Career Development career events
- Updating HuskyCareerLink, the CCD's online job posting system
- Attending evening Information Sessions to assist employers and collect student info
- Completion of miscellaneous research projects

For more information about internships with this department, please contact:
Darlene Reynolds
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860-486-3013

INTERNSHIPS & CO-OPS

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