

## First Name Last Name

52 General Street, Worcester, MA 01606 · (555) 555-5555 · first.last@uconn.edu · www.linkedin.com/in/FirstLast

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### Objective

Seeking a full-time position in a social service or non-governmental organization utilizing teamwork, leadership, and communication skills

### Education

**Bachelor of Arts, Sociology**

May 20XX

**University of Connecticut, Storrs, CT**

Overall GPA: *###*/4.00

Dean's List, Spring 20XX

### Related Courses

Ethics in Society

Social Change in Urban America

Statistics I

Research Methods

Developmental Psychology

Sociology and Group Dynamics

### Skills

**Language:** Conversational Spanish

**Computer:** Microsoft Word, Excel and PowerPoint; Social media platforms including Facebook, Twitter and LinkedIn

### Leadership Experience

**Student-Athlete**

August 20XX - Present

**Division I Football, University of Connecticut, Storrs, CT**

- Balance 30 hours/week of team practices, home and away games, team meetings, and other related administrative tasks with a full-time academic course load and an off-season community service role as a teacher's aide
- Attend optional weekly development programs and drills to improve performance in the sport and develop into a better teammate
- Coordinate four team community service events that encourage cohesiveness between team members and foster community support for UConn athletic programs

### Relevant Experience

**Teacher's Aide**

January 20XX - Present

**Center Road Elementary School, Vernon Public Schools, Vernon, CT**

- Generate individualized after-school reading plans for 25 students in the second grade for service-learning course
- Mentor six at-risk students in after-school reading activity to increase reading comprehension and provide a learning support service

**Alternative Spring Break Experience, Detroit, Michigan**

March 20XX

**Community Outreach, University of Connecticut, Storrs, CT**

- Planned creative writing and art activities for 50 juvenile prison inmates during a weeklong program at a Detroit-based prison
- Collaborated with UConn Community Outreach and the Detroit juvenile prison to plan trip transportation, housing, and schedules
- Motivated juvenile prison inmates with engaging activities to reflect upon past experiences and make positive plans for the future
- Oversaw seven students' fundraising efforts and participation in the trip that raised \$3,250.00 for related expenses

### Activities

**Member**

January 20XX - Present

**Sociology Club, UConn, Storrs, CT**

- Fundraised \$400 in one semester as contribution to the Sociology Department's scholarship for low-income students
- Represent club in University fairs and other classroom presentations to increase club membership and campus presence

## First Name Last Name

400 Reed Road, Vernon, CT 06066 · (555) 555-5555 · first.last@uconn.edu · www.linkedin.com/in/firstlast

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### Objective

Seeking an internship in the consumer products industry utilizing strong problem-solving, communication and leadership skills

### Education

**University of Connecticut**, Storrs, CT

**Bachelor of Arts**, German; *Concentration*: German Studies

May 20XX

Minor: Communication

Overall GPA: #.##/4.00

### Leadership Experience

**Team Co-Captain**

June 20XX - Present

**Student-Athlete**

August 20XX - May 20XX

**Women's Varsity Tennis**, *University of Connecticut, Storrs, CT*

- Lead 16 UConn women's varsity tennis student-athletes in securing three regional championships
- Organize captain practice sessions addressing endurance techniques during long matches
- Assess each team member's performance with co-captain and coaches to effectively strategize and select players for matches
- Serve as the liaison between players, coaches, and University administration to communicate challenges, needs and experiences
- Balance up to 20 hours/week of team practices and meetings, 10 hours/week of home and away matches, and five hours/week of related administrative tasks with a full-time academic course load

### Relevant Experience

**Student Trip Leader, New York, New York**

December 20XX

**Athletics Department**, *University of Connecticut, Storrs, CT*

- Planned workforce development preparation activities for entering college freshmen during a weeklong winter break trip to a New York City vocational training center
- Collaborated with UConn Community Outreach and the New York City Education Department to manage trip logistics and housing
- Developed engaging activities to motivate the students to reflect upon past experiences and make positive plans for the future
- Oversaw seven students' fundraising efforts and participation in the trip that raised \$3,300

**Digital Marketing Intern**

May 20XX - August 20XX

**Beiersdorf, Inc.**, *Wilton, CT*

- Monitor and track KPI's (key performance indicators) for social media accounts in the US and global markets
- Facilitate and analyze weekly focus groups to best inform company about consumer responses to brand messaging

### Activities

**Member**

January 20XX - Present

**Vice President**

January 20XX - December 20XX

**Deutschklub**, *University of Connecticut, Storrs, CT*

- Facilitated free, bi-monthly German language learning workshops with two other club members in service to the UConn community
- Represent club in University fairs and other classroom presentations and increased club membership by nine students

### Skills

Computer: Microsoft Word and PowerPoint; Prezi and social media platforms including Facebook, Twitter and Instagram

Language: Fluent in German

*(Over for another sample résumé)*