

EDUCATION - Revised June 2015

The format of this résumé can be used for any major/field

Holly R. Baldwin

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OBJECTIVE

To effectively teach students, grades 1-6, in an inquiry-based elementary school environment utilizing demonstrated skill in instruction, as well as the ability to think and teach creatively

EDUCATION

University of Connecticut Storrs, CT
Master of Arts in Curriculum and Instruction May 20XX
Sub-Plan: Elementary Education, GPA: #.##/4.00
Inquiry Project: "The Link between Guided Reading and Oral Language Development"

University of Connecticut Storrs, CT
Bachelor of Science, Neag School of Education May 20XX
Major: Elementary Education, Interdisciplinary area of concentration: English
GPA: #.##/4.00, Dean's List, Nutmeg Scholar

Pending Endorsements: Elementary Education (1-6), English (7-12)

Praxis and Other Tests: Received *Praxis I* Waiver, Passed *Praxis II* (Elementary Education, Multiple Subjects: 5031, English: 5039), Passed Connecticut Foundations of Reading test

CERTIFICATION

Application pending for Connecticut Initial Educator Certificate

CLASSROOM EXPERIENCE

Dr. Franklin H. Mayberry Elementary School East Hartford, CT
Intern - Oral Language Development Within Guided Reading Groups, Grade 1 August 20XX-Present

- Develop and implement differentiated guided reading lessons for 22 first-grade level students, integrating art, writing, and discussion into each lesson
- Conduct research for inquiry project on oral language development in guided reading groups
- Provide extra individual academic support for students having difficulty with reading and math

Dorothy C. Goodwin Elementary School Mansfield, CT
Student Teacher, Grade 3 August 20XX-May 20XX

- Planned and implemented daily language arts lessons using a basal reading program and SMART Board technology
- Presented guided reading lessons for leveled groups of students
- Prepared and taught spelling lessons using the Cast-A-Spell program

Smith Middle School Glastonbury, CT
Student Intern, Grade 6 Special Education January 20XX-May 20XX

- Provided extra support for eight students in mathematics
- Observed science, mathematics, and elective classes

Joseph O. Goodwin Middle School East Hartford, CT
Student Intern, Grades 1-6 August 20XX-December 20XX

- Observed classes and recorded notes for later review
- Aided with reading exercises in a classroom setting to further student knowledge of vocabulary and develop solid foundations in spelling

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TUTORING EXPERIENCE

Southeast Elementary School Mansfield Center, CT
Volunteer Tutor October 20XX-December 20XX

- Tutored students in grades 1-4 in classroom setting with reading and vocabulary assignments

Natchaug Elementary School Willimantic, CT
After School Program Tutor February 20XX-June 20XX

- Worked with students in Grade 4 individually with general subject homework and assignments
- Supervised and interacted with students in outdoor and recreational activities to ensure safety and happiness of children

EMPLOYMENT EXPERIENCE

Panera Bread Manchester, CT
Server October 20XX-Present

- Take orders, manage cash register, and serve food to an average of 100 customers per shift
- Communicate effectively with customers in a fast-paced environment to ensure customer satisfaction
- Train five new staff members to perform server duties using proper service etiquette and techniques

Various Families (Confidential) Barkhamsted, CT
Babysitter April 20XX-Present (Seasonal)

- Provide care and support for multiple families with children ages 3-10

Barkhamsted Recreation Kinder Camp Barkhamsted, CT
Camp Counselor May 20XX-August 20XX

- Developed and implemented day camp activities such as crafts, games, circle time, and story time for 60 Kindergarten children

VOLUNTEER EXPERIENCE

UConn Husky Reads, Connecticut Children's Medical Center Hartford, CT
Volunteer March 20XX-Present

- Provide reading and nutrition-related activities for children in the waiting room of the Connecticut Children's Medical Center

Special Olympics Windham, CT
Assistant Coach October 20XX-March 20XX

- Coached a team of 12 girls, ages 8 to 10, to learn volleyball techniques and rules
- Mentored young girls and provided leadership while providing a safe and nurturing environment

ACTIVITIES

UConn Intramural Sports (Volleyball, Softball, Flag Football) September 2009-April 2012
UConn Club Field Hockey August 20XX-May 20XX

PROFESSIONAL SKILLS

Computer: Microsoft Word, PowerPoint, Excel, Prezi
Language: Spanish (Fluent), Portuguese (Conversational)
Certification: CPR for Infants, Children, and Adults, July 20XX; First Aid, July 20XX