

EMANUAL W. UNDERGRADUATE

200 Crawford Way Storrs, CT 06269 | (860) 427-0000
emanual.undergraduate@uconn.edu | www.linkedin.com/in/emanual.undergraduate

OBJECTIVE Seeking a full-time position in financial services utilizing demonstrated analytical, risk assessment and problem solving skills.

EDUCATION **University of Connecticut**, Storrs, CT
Bachelor of Science in Business, May 20XX
Major in Finance
Major GPA **3.68/4.00**; Overall GPA **3.58/4.00**

University of Madrid, Madrid, Spain
Study Abroad Program focused on international finance, Spring Semester 20XX

Financing 100% of education expenses through part-time and full-time employment

SKILLS **Computer:** Bloomberg, Microsoft Excel and Access, Visual Basic, SQL, HTML, COBOL
Language: Fluent in Spanish

RELEVANT **Travelers Property Casualty**, Hartford, CT

EXPERIENCE *Financial Management Leadership Development Intern – Credit Risk*, June 20XX-August 20XX

- Researched and wrote credit reports for large national accounts applying for insurance programs
- Provided ratings and recommendations for accounts based on financial analysis, industry and company research, and spreadsheet models
- Designed, implemented, and trained others to use Microsoft Access database for managing and monitoring the risk of a portfolio of “captive” insurance companies
- Supported Director of Credit Risk Management with ad hoc requests and reporting projects

The UConn Student Managed Investment Fund

Treasurer, Fall 20XX-Present

- Collaborate with Investment Managers to strategically allocate a \$1.8m portfolio
- Develop core areas of knowledge on the Financial Services Sector
- Manage a portion of the UConn Endowment Fund along with 11 other students specifically selected for the task

OTHER **Connecticut Air National Guard**, East Granby, CT

EXPERIENCE *Military Pay Specialist (Rank: Senior Airman (E-4))*, June 20XX-Present

- Create, audit, and correct payroll files, reconcile errors with military member accounts
- Develop continuity guides for faster processing and to improve customer service

BUSINESS **Delta Sigma Pi – Professional Business Fraternity**

ACTIVITIES *Vice President for Pledge Education*, Fall 20XX-Present

- Facilitate chapter meetings which focus on increasing member awareness of financial industry

COMMUNITY **Connecticut Special Olympics**, New Haven, CT

SERVICE *Volunteer*, Summers 20XX-20XX

- Assisted with organization of events and activities
- Prepared and encouraged athletes before and during events

ADDITIONAL UCONN Volleyball (2008-Present, *Captain*), 20XX-Present

ACTIVITIES Intramural Tennis, 20XX-Present

INTERESTS International travel, reading, mathematical equations

DEBORA W. UNDERGRADUATE

200 Hillside Road, Storrs, CT 06269 | (xxx) xxx-xxxx
deborah.undergraduate@uconn.edu | www.linkedin.com/in/deborah.undergraduate

- Objective** Seeking an internship in brand marketing utilizing data analysis, research skills and project management skills.
- Education** **University of Connecticut**, Storrs, CT
Bachelor of Science in Business May 20XX
Major: Marketing
Major GPA: 3.69/4.00; Dean's List Fall 20XX – Spring 20XX
- Selected Coursework**
- | | |
|---|---|
| Operations Management | Sales Management and Leadership |
| Global Marketing Strategy | Legal and Ethical Environment of Business |
| Managerial and Interpersonal Behavior | Global Marketing Strategy |
| Integrated Marketing and Communications | Public Speaking |
- Skills** Computer: HTML coding, SPSS, Wordpress, Adobe Dreamweaver, Mac OSX, Linux, Microsoft Access, Outlook, Word
Language: Basic knowledge of German, Fluent in Dutch
- Work Experience** **Ballus Marketing Media LLC**, Hartford, CT
Marketing Intern January 20XX – May 20XX
- Researched and analyzed social media resources utilized by competitors to make recommendations for increased social media strategy of the firm; increased customer utilization of website by 10%
 - Collaborated with internal departments to review data analytics of past marketing platforms to create best practices manual for internal use
 - Utilized brand marketing knowledge to assess client information and apply that to ongoing marketing projects
- Apple**, Storrs, Connecticut
Campus Representative January 20XX – December 20XX
- Promoted and marketed Apple products on campus by designing flyers for events
 - Conducted demonstrations of Apple programs such as iPhoto, iCal, iMovie, and iPages
 - Consulted with UConn Co-op staff and groups on campus to encourage use of Apple products; increased usage by 5%
- Leadership Experience** **First Year Experience Program**, University of Connecticut, Storrs, CT
Mentor August 20XX – December 20XX
- Created and implemented lesson plans each week for a class of 18 first-year students through careful planning and organization
 - Provided academic and social support to students to aid in the transition from high school to college life
 - Facilitated group discussions on diversity, sexual harassment and study skills
- Associations** **Women in Business**, UConn - Member March 20XX – Present
HuskyThon, UConn - Participant February 20XX, December 20XX