

Editing/Publishing

888 Circle Drive
Storrs, CT 06268

March 1, XXXX

Ms. Karen Walsh
Editorial Staff-HMH Publishers
1000 Berkeley Street
Boston, MA 22170

Dear Ms. Walsh,

I am currently seeking the assistant editor position at the Houghton Mifflin Harcourt Publishing Company. After meeting with your representative at the University of Connecticut's Career Fair, I am very excited to apply for this position. My degree in English from the University of Connecticut coupled with my writing and editing skills, decision-making skills, and creative skills make me an ideal candidate for your position.

My writing and editing skills were honed during my time as a student editor for the University of Connecticut's literary and arts magazine, *Long River Review*. The student editor position allowed me to read others' work, edit pieces of writing, and rewrite specific parts of each story submitted to the magazine. This work required an immense amount of proofreading and verifying a variety of information the stories covered. Not only did the student editor position allow for experiences in editing, but I was also given the opportunity to write and submit my own stories for the magazine, for which I won two writing competitions.

In addition to these experiences, I was selected to write a student view blog on the University of Connecticut's daily online portal, UConn Today. This required an immense amount of decision-making and creativity, as I was in charge of selecting an engaging weekly topic for my blog and conducting research on that specific topic. My work at UConn Today complements my current usage of personal blogging tools, such as blauk.com and blogster.com, as well as social media sites, including Twitter and Facebook, where I research current social issues and creatively discuss them through pictures, stories, and online design techniques.

I think you will find that my academic background, as well as, my writing and editing skills, my decision-making skills, and my creative skills make me fully qualified for your assistant editor position. If you have any other questions or would like to contact me about this position, I am available via phone and email. Thank you for your time and consideration, and I look forward to speaking with you.

Sincerely,

(Signature)

Terry Student